

SERVICE DIFFICULTIES AND FAULTS

Report these to the number shown in the telephone directory.

ASSISTANCE

The Post Office has skilled staff who will be pleased to assist you, free of charge, in any matters affecting the operation of your telephone service.

Telephone or write to the Service Advisory Section, Telecommunications Division, G.P.O., or your local District Telephone Manager.

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Hitachi telephone equipment is installed in Australia by:



A.W.A. TELEPHONE SYSTEMS DIVISION.

North Ryde Works, 422 Lane Cove Road,
North Ryde, N.S.W. 2113.
Telephone 888 8111.

HOW TO USE THE HITACHI AX-2D P.A.B.X.



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HOW TO MAKE AN OUTGOING CALL

- Operate TK key of a free revertive line (TL lamps of busy line will be glowing). Public Exchange Dial Tone is heard and TL lamp glows brightly.
- Dial the required number.
- The call can now be reverted to an extension by operating the PL key and digiting the required extension number.

HOW TO ANSWER AN INFORMATION CALL

- INF lamp flashes (fast flash).
- Operate INF key. INF lamp changes to steady glow.
- On completion of call, restore INF key to normal.
- INF lamp is extinguished.

NOTE: It is not possible to connect calls via information circuits.

HOW TO MAKE AN INTERNAL CALL

- Operate LOC key. Dial Tone is heard.
- DIAL the required extension number.
- To release the connection, restore LOC key to normal.

NOTE: It is not possible to connect calls via this circuit.

SOME SPECIAL FEATURES

RECALL

Extension users can return incoming Exchange line calls to the operator by dialling "9".

- PL lamp flashes (fast flash).
- Operate PK key. PL lamp changes to dim glow.
- The operator can speak to the extension and determine the transfer required.
- Operate RL key. Dial Tone is heard and a new extension number can be digitated.

CAMPED-ON CALLS

An incoming call to a busy extension can be put into a waiting mode until the wanted extension becomes free. From the waiting (camped-on) condition, ring is automatically connected to the extension as soon as it becomes free.

OVERLAPPING FACILITY

If it is necessary to leave a revertive Exchange line call to attend to another call, for example if you are waiting for a particular person to come to the telephone:

- Pull OL key associated with the revertive Exchange line and restore TK key.
- TL lamp glows brightly.

You can now answer other calls whilst listening on to the revertive Exchange line. When the person required is heard:

- Re-operate TK key and restore OL key to normal.
- You can now revert the call to the wanted extension.

MONITORING

To monitor a connected call on an Exchange line:

- Operate TK key.

Warning Tone is applied to the line.

To speak to the Exchange line in privacy:

- Operate OK key.

To speak to the extension in privacy:

- Restore OK and TK keys to normal.
- Operate EXTN key.

NIGHT SWITCHING

When the switchboard is vacated:

- Operate the NK key. Incoming calls will now operate a system of alarm bells. The calls are answered by lifting any extension handset and dialling a pre-determined code.

INCOMING EXCHANGE LINE CALL

TL lamp flashes (fast flash).

- Operate TK key. TL lamp changes to steady glow.
- Ascertain wanted extension number.
- Operate PK key. Dial Tone is heard.

PL lamp glows brightly.

- Press digit keys, in order corresponding to wanted extension number.

HOW TO CONNECT INCOMING CALLS

THE WANTED EXTENSION IS FREE

Ring tone is heard.

- Restore PK key to normal.

PL lamp changes to dim glow when extension answers.

- The call clears automatically when the extension hangs up.

THE WANTED EXTENSION IS BUSY

Busy Tone is heard.

PL lamp flashes (slow flash).

- Operate key to TK position and advise caller that the extension is busy.

IF THE CALLER CANNOT WAIT

CALLER DECIDES TO HANG UP

To clear the call from the switch-board:

- Operate TK key — operate RL key.
(1) Restore TK key — restore RL key.

TL lamp extinguishes.

- Operate PK key — operate RL key.
(2) Restore PK key — restore RL key.

PL lamp extinguishes.

CALLER AGREES TO SPEAK TO SOMEONE ELSE

- Operate PL key.
- Operate and release RL key.

PL lamp changes to bright glow and Dial Tone is heard.

- Digit new extension number.

CALLER DECIDES TO WAIT

- Restore TK key to normal.
PL lamp continues to slow flash and the call is now camped-on.

- When the extension becomes free, the PL lamp changes to bright glow.

- When the extension answers the camped-on call, the PL lamp changes to dim glow.

THE CALL IS URGENT

To break into the conversation:

- Operate PK key.
- Operate and hold OFF key.

Warning Tone is connected to the busy extension line.

- Inform busy extension of waiting call.

THE CALLED EXTENSION WILL NOT ACCEPT THE CALL

- Restore OFF key to normal.
- Operate TK key and ascertain the caller's wishes.